# Newsroom Math Crib Sheet

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### To convert a fraction into a decimal:

- Divide the top number by the bottom number
- Examples: 5/8 = 0.625 17/64 = 0.265...

#### To convert a decimal into a percentage:

- Multiply by 100 (or simply move the decimal two places to the RIGHT)
- **Examples:** 0.658 = 65.8% 1.255 = 125.5%

# To turn a percentage into a decimal:

- Divide by 100 (or simply move the decimal two places to the LEFT)
- Examples: 43.7% = 0.437 148.2% = 1.482

### To get X% of Y:

- Turn X% into a decimal, then *multiply* it by Y
- Example: 20% of 90 = 0.20 \* 90 = 18 130.5% of 45 = 1.305 \* 45 = 58.7...

### To compare X and Y using percentages (X is what percent of Y?):

- X is (X/Y \* 100) percent of Y
- Example: 5 and 8: 5/8 = .625 = 62.5%, so 5 is 62.5% of 8
- Example: 8 and 5: 8/5 = 1.6 = 160%, so 8 is 160% of 5

#### To compare X and Y using percentage differences:

- X is ((X/Y) 1) \* 100) MORE/LESS than Y
- Use MORE THAN if the answer is positive, and LESS THAN if it's negative
- Example: 5 and 8: 5/8 1 = .625 1 = -0.375 = -37.5%, so 5 is 37.5% less than 8
- Example: 8 and 5: 8/5 1 = 1.6 1 = .6 = 60%, so 8 is 60% more than 5

# To compare a NEW number with an OLD number using percentage change:

- NEW has increased/decreased ((NEW/OLD) -1)) \* 100) percent since OLD
- Or "NEW has increased/decreased ((NEW-OLD)/OLD \* 100) percent since OLD"
- Use INCREASED if the answer is positive, and DECREASED if it's negative
- Example: This year's \$8 million budget is a 60% increase over last year's \$5 million budget.
- Example: This year's \$5 million budget is a 37.5% decrease from last year's \$8 million budget.

# To calculate rates (the number of events per some standard unit):

- Do this to account for different size populations
- RATE = (EVENTS / POPULATION) \* ("PER" Unit)
- Example Problem: If there were 320 murders in a population of 1,937,086, what is the murder rate per 100,000?
  - First, divide the 320 murders by 1937086 = 0.0001652...
  - Now multiply 0.0001652... by 100,000 = 16.5 murders per 100,000 population

#### To calculate the effect of inflation using the Consumer Price Index (CPI):

# $\frac{\text{Price Now}}{\text{Price Then}} = \frac{\text{CPI Now}}{\text{CPI Then}}$

- With this formula, all you need is any three of the numbers to calculate the fourth.
- Example: CPI now = 229.5; CPI in 1965 was 31.6; price of gas in 1965 was \$0.30 per gallon. X / 0.30 = 229.5 / 31.6
  - X = (229.5 / 31.6) \* 0.30 = 7.26 \* 0.30 = gas in 1965 cost the equivalent of \$2.18 per gallon

#### **Newsroom statistics:**

- Mean (average): Add the numbers, then divide by how many numbers there are
- Median: Sort the numbers in order, then find the middle value
- Sampling error margin:  $1/\sqrt{N}$  (example: sample of 625:  $1/\sqrt{625} = 1/25 = 0.04 = +/-4$  points)

### Crowd estimating:

- Calculate area in square feet (length X width)
- Divide by 10 for a loose crowd (people are at arm's length)
- Divide by 7.5 for a tight crowd (people are more shoulder to shoulder)